



INTERNATIONAL LIFE SAVING FEDERATION

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COMPETITION SANCTIONING GUIDELINES

1. Preamble

All competitions organised under the patronage of ILS should be sanctioned. All organisers shall comply with the ILS Rule Book Section 2.1 and Technical Bulletins posted on the ILS web site: www.ilsf.org.

World Records can only be broken in competitions that are sanctioned and in compliance with the ILS Rule Book, Section 2.5, *World Records* and Section 8, *Facility and Equipment Standards and Scrutineering Procedures*. The ILS Record Application Form is included at the end of Section 2 of the Rule Book or available on the ILS web site to download.

2. Definition

Competition – A competition is defined as the actual events that make the competition collectively. Example: National Lifesaving Championships.

Event – An event is defined as one of the race/tests of skill and abilities of a lifesaver that to make up a competition. Example: 200m Obstacles race.

3. Introduction

The International Life Saving Federation (ILS) is committed to a high standard of competition presentation through a process of Competition Sanctioning. To assist prospective hosting organisations and/or competition directors, the following guidelines have been developed along with these resources:

- The ILS Competition Rule Book - can be viewed and downloaded from the web site: www.ilsf.org.
- The ILS Management Manual.
- The ILS officials “Code of Conduct”.

4. Sanction Procedure Step by Step

4.1. The host organisation wishing to conduct the competition forward the following documents to the National Federation (**Submit the Sanctioning Application Form 28 days’ in advance of competition date to allow for the processing and approval of the application details**):

- Sanctioning Application Form.
- Facility and Equipment Inspection Report
- Certificate of Insurance
- Safety and Emergency Plan.
- A payment of 100 Euro.

4.2. The National Federation is responsible to verify the Sanctioning Form, insurances and all related documents.

- 4.3. When the National Federation endorses the competition it sends the Sanctioning Form with payment to the ILS Headquarters and a copy of the endorsement to the host organisation.
- 4.4. A sanctioning site visit can be organised (if required) by an appointed ILS Sport Commissioner's representative.
- 4.5. The Headquarters include the event in the official ILS Calendar under sanctioned competitions. This serves as an official notification.
- 4.6. Post-Event – Record Application Form if applicable.

Notes:

- A Sanctioning Form must be submitted for each competition on an individual basis.
- Series Competitions that are identical in venue, course design and distance can be treated as one application in terms of the Sanction Forms. Fees are applicable and payable for each competition in the Series.
- ILS World Records can only be achieved at ILS Sanctioned Competitions.
- Only sanctioned events can appear on the official ILS Calendar.

5. Technical Support

Technical support to conduct the event in accordance with the "ILS Competition Rule Book" may be required by ILS. The number of Technical Officials will be dependent upon the competition status and the number of competitors and will be determined in consultation with the ILS Sport Commissioner.

6. Sanctioning and Other Fees (2016-2017)

The sanctioning fee per event is 100 Euro (payable when application is made).

NOTE: If it is deemed appropriate and ILS officials are to be used to assess the application in a technical capacity. This will attract a fee for service. These will be negotiated on a competition by competition basis.

7. Entry Forms, Official correspondence and other Promotional material

Entry forms must carry the following expression: "Sanctioned by the International Life Saving Federation" and must carry the ILS logo.

8. Change to Competition

Should the grounds upon which sanctioning was granted changes at any time prior to the competition, notification must be given to ILS, whereby the sanctioning will be immediately reviewed. Should the review result in the competition not meeting sanctioning standards, ILS reserves the right to advertise withdrawal of sanctioning.

9. Competition Rules

All competitions must be conducted in accordance with "ILS Competition Rule Book" that pertains to the pool and equipment utilized and the actual individual events. Other rules pertaining to the conduct of activities associated with the competition such as the establishment and conduct of a judicial system to be utilized when required, during the competition (appeals committee, etc.) do not need to comply in terms of structure to the ILS Competition Rule Book but rather in purpose and intent.

10. Permits and Approvals

Hosting organisations are responsible for obtaining all required permits and approvals such as; the Local Government (Council), the Police, the approval for use of private property and other facility user group considerations.

11. Insurance / Safety and Emergency Plan

- All competitions must have public liability insurance of at least 10,000,000 Euro.
- A copy of the insurance “Certificate of Currency” must be forwarded to ILS prior to the commencement of competition.
- A Safety and Emergency Plan for the competition must be submitted to ILS as an attachment to the application.

12. Equipment

All equipment to be used for a competition must comply with ILS specifications.

13. Facilities Standard

All facilities used for competition (pool, beach, ocean, lake, etc.) must meet and comply with ILS specifications.

14. Anti-Doping

- All sanctioned events must comply in process and adhere to the ILS anti-doping policy. This policy can be found on the ILS website: www.ilsf.org.

15. Duty of Disclosure

Before the hosting organiser enters into a sanction with ILS all matters requested pertaining to the competition will be disclosed to ILS through this sanctioning process. If an organiser fails to comply with your duty of disclosure, ILS may withdraw its sanction without prior notice.

16. Sanctioning Fees

You are responsible for transferring the sanctioning fee of 100 Euro to ILS. The fee should be transferred to the ILS account:

Bank name: BNP Paribas Fortis

Bank address: Diestsesteenweg 99, 3010 Leuven, Belgium

IBAN number: BE91 0012 4219 9376

Bank swift code: GEBABEBB

If fees are not paid before the start of the event, the sanctioning is void.

17. Prize Money

ILS favours a policy of equal division of prize money (if any) for male and female competitors in depth and amount.

18. Date

If the date of mailing does not appear on the Sanctioning Form the National Federation as well as ILS will use the e-mail date as the application date.

19. Sanctioning Agreement

By signing the Sanctioning Form and its declaration, the Host Organiser declares that he/she has read and understood the ILS sanctioning guidelines and recognises that it is their responsibility to conduct a fair and safe competition. /The Organiser further understands that the guidelines are minimal and special conditions and may require further cautions and actions. The Organiser agrees also that ILS has the authority to request the cancellation of the competition or withdrawal of the ILS sanctioning if minimum safety requirements are not in place and that ILS may announce publicly before the commencement of the competition the withdrawal of ILS sanctioning and insurance cover if applicable.

The Organiser understands that the information supplied on the Sanctioning Form will be relied upon by ILS in sanctioning this event, and any changes made must be notified

in writing to ILS as soon as practicable. It is further agreed that the ILS will be included in any waiver or release from liability.

In consideration of ILS considering any event sanction application, the Organiser and ILS (through its National Federation) agree as follows:

1. Sanction is neither automatic nor irrevocable. ILS at its absolute discretion may conditional or unconditionally sanction, refuse to sanction, or withdraw its sanction of the competition. For example, ILS might withhold or withdraw a sanction if it considers the competition to risk competitor or public safety, to be unprofessionally organised, to be financially under-resourced, to breach ILS's rules or policies, or to be detrimental to the promotional or regulatory interests of ILS. Organiser has no claim against ILS in respect of any determination made by it.
2. ILS reserves the right to change or amend its sanctioning policies, procedures and requirements from time to time.
3. If sanctioned, the Organiser must comply with all rules and directions made by ILS in respect of the conduct of this competition and all conditions of any sanction conferred by ILS. Failure to comply with any of these rules, directions or conditions entitles ILS to (amongst other things) withdraw any sanction at any time.
4. If ILS declines to sanction the competition or, having sanctioned the competition, elects to withdraw its sanction for any reason, the Organiser irrevocably authorises ILS to publish the fact, nature and reasons for its decision to decline or withdraw sanction to any person ILS thinks fit, including (but not limited to) prospective competitors, sponsors and the general public.
5. It is the Organiser's responsibility to conduct a safe and fair competition. Any standards and conditions imposed by ILS for this event and events generally are minimal standards only. The Organiser acknowledges that:
 - a) A competition is not necessarily safe or viable because it is sanctioned by ILS.
 - b) Special or unusual conditions may require further precautions and actions in the interests of competitor or spectator safety.
 - c) Public liability insurance cover and/or competitor permit insurance cover arranged by ILS or required by ILS as a condition of sanction, although negotiated and arranged in good faith by ILS, might not cover all risks to the Organiser or competitors associated with the competition. ILS does not warrant that the terms and coverage of any such insurance are adequate for the purposes of the Organiser or competitors and the Organiser must satisfy itself that it is adequately insured.
6. The Organiser must not advertise the competition as sanctioned unless and until ILS has sanctioned it and all conditions of sanction have been complied with. If ILS withdraws any sanction, the Organiser must:
 - a) Prior to the competition, advise all competitors and prospective competitors of withdrawal of the sanction.
 - b) Remove any references to ILS's sanction from advertising or promotional material for the competition.

This policy was adopted by the ILS Board of Director on 16/02/2006 and has been reviewed and updated in February 2008, May 2010 and June 2016. It will continue to be review every two years.