



World Water Safety

## INTERNATIONAL LIFE SAVING FEDERATION

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### ILS POLICY – POL 17

## THE ILS PRIVACY POLICY

### 1. ABOUT THE ILS

The International Life Saving Federation (ILS) is composed of national aquatic lifesaving organisations (known as Member Federations) from around the world.

Through our own work and that of our Member Federations, we lead the global effort to reduce injury and death in, on, or around the water.

We accomplish this by assisting existing national lifesaving organisations; facilitating and developing a global exchange of drowning prevention and lifesaving information and of best lifesaving practices; helping establish lifesaving organisations in areas of the world where they are needed, but do not exist; acting as the International Federation for lifesaving sport; and cooperating with other international bodies with shared goals.

The ILS is a unique international federation in that it sponsors and sanctions athletic competition as an important method of furthering its humanitarian lifesaving work. Lifesaving through competition is one of the established goals. The motto of the ILS is "be fit to save a life".

The ILS was incorporated by Royal Decree signed by H.M. the King of Belgium on 3 April 1997 as an international non-profit association in accordance with, and is currently governed by, the provisions of Section III of the Act of 27 June 1921 on international non-profit associations established in Belgium, as amended from time to time.

### 2. PERSONAL DATA PROCESSED BY THE ILS

The ILS collects, stores and processes personal data for several purposes:

- Administration of the organisation, including Financial Accounting when required
- Administration of the ILS International Certificates
- Administration of the ILS major events, including:
  - The World Conference on Drowning Prevention
  - The Lifesaving World Championships
  - The ILS Elective General Assembly
  - The ILS Board of Directors, Commissions, Committees and Working Group meetings

The detail of this is described in the table below:

Type of data	Purpose	Legal Basis	Retention Period
<b>Administration</b>			
<b>Board and Commission, Committee and Working Group Members Records</b>	Administration	Legitimate Interests  (Some processing may be with the consent of the individuals)	Twelve months from the date that an individual is no longer a member of the Board, Commissions, Committees or Working Groups
<b>ILS List of Honourees</b>	Administration	Legitimate Interests	Indefinitely – the records stay forever as an historical record of the awards presented to those who have provided exceptional and long service to the ILS
<b>ILS International Certificates</b>	Administration	Legitimate interests	ILS International Certificates are not timebound and therefore are valid indefinitely
<b>Drowning Prevention</b>			
<b>World Conference on Drowning Prevention (WCDP) - registration</b>	Event Administration	Legitimate interests  (Some processing may be with the consent of the individuals)	A minimum of two years from the date of the previous WCDP, unless there are associated financial transaction records which should be kept for as long as required (up to 6 years)
<b>WCDP Presentation Papers/Videos</b>	Event Administration	Legitimate interests	Indefinitely – these represent important work to enable the ILS to achieve its goal of reducing the global burden of drowning.
<b>WCDP Document Reference Library</b>	Event Administration	Legitimate interests	Indefinitely – this record is a reference library of all work from the ILS World Conferences on Drowning Prevention and the link to their authors
<b>WCDP Abstract/Speakers Lists</b>	Event Administration	Legitimate interests	Three months after the WCDP event where the paper was presented
<b>Lifesaving Sport</b>			
<b>Lifesaving World Championships (LWC) – registration</b>	Event Administration	Legitimate interests  (Some processing may be with the consent of the individuals)	A minimum of two years from the date of the previous LWC, unless there are associated financial transaction records which should be kept as long as is required (up to 6 years)
<b>LWC – results records</b>	Event Administration	Legitimate interests	Indefinitely – the records stay forever as a historical record of the results of all previous LWC events
<b>ILS WADA List of Testing Pool Athletes</b>	Event Administration	Legitimate interests	Twelve months from the date that a competitor is removed from the WADA Testing Pool
<b>ILS Technical Officials Application system</b>	Event Administration	Legitimate interests	Three months after the LWC to which they have been appointed – a new process begins

Type of data	Purpose	Legal Basis	Retention Period
			approximately 18 months before the next LWC
<b>ILS Technical Officials Appointment Lists</b>	Event Administration	Legitimate interests	Three months after the LWC to which they have been appointed
<b>ILS Technical Officials Long Service List</b>	Event Administration	Legitimate interests	Indefinitely – as an historical record that is required to determine when Long Service Awards are to be presented
<b>ILS World Records</b>	Event Administration	Legitimate interests	Indefinitely – as an historical record of the creation of new world records – two lists are maintained, the current records, and the historical list showing all records as they are established

Our legitimate interests include:

- In the case of Administration, we have a legitimate interest to communicate with and inform those who serve the ILS of the ILS events and meetings that they are expected to attend
- We also have a legitimate interest in ensuring that the issue of ILS International Certificates is administered correctly and the risk of fraud or impersonation is reduced
- In the case of Event Administration, we have a legitimate interest to ensure that attendees are registered correctly to participate in our events, confirm that they are eligible to attend, and communicate with and inform them about the essential information regarding the event
- In the case of the results of our lifesaving sport events, we have a legitimate interest to maintain the records of the results of all of our events, including the current and past world records
- In the case of the work presented at our conferences we have a legitimate interest to record the presenters and authors so that others may benefit from their important work to reduce the global drowning burden
- In the case of the list of honourees of all types we have a legitimate interest to maintain the records of all those who have been awarded honours for exceptional and long service to the ILS in the various categories including the Order of Lifesaving and Hall of Fame

### 3. DATA SHARING

The ILS shares some of the personal data collected with the following organisations:

Organisation	Purpose of the Sharing
Host of the World Conference on Drowning Prevention	To enable the ILS and host organisation to successfully deliver the World Conference on Drowning Prevention – the host changes each two years
Host of the ILS Meetings	To enable the ILS and host organisation to successfully manage the ILS Meetings
Host of the Lifesaving World Championships	To enable the ILS and host organisation to successfully deliver the Lifesaving World Championships
National Lifesaving Federations	To enable the ILS to verify that event attendees of that member federation are eligible to participate in the ILS events

The ILS will not share personal data with other organisations for any other purpose than that for which the data was collected, including to verify eligibility, to communicate with and to inform about the activities of the organisation and in connection with the administration of its events.

The ILS also requires those organisations with which it shares personal data to ensure that they process the data shared strictly in accordance with the appropriate data protection regulations, and not to use the data for any other purpose than that for which it has been collected and shared

#### 4. USING OTHER ORGANISATIONS TO PROCESS DATA

The ILS is the Data Controller for all personal data that it gathers. While the ILS does process some of this data itself, it uses certain organisations to process some of the data via specific software licences on its behalf. Through this approach it ensures that all data is processed accurately and securely and in compliance with the General Data Protection Regulations

Organisation	Purpose of the Processing
Centium Software	To enable the processing of personal data, via EventsAir software in connection with the management of the World Conferences on Drowning Prevention
Delta IT	To enable the processing of personal data, via the OrgaNet software in connection with the management of the Lifesaving World Championships
DLRG	To enable the processing of personal data, via RescueSoft software in connection with the management of the Lifesaving World Championships
Combell	To enable the processing of personal data on the ILS Website in connection with the Administration and Event Administration of the ILS

#### 5. PROFILING

The ILS does not use profiling in any aspect of its processing of personal data

#### 6. INTERNATIONAL TRANSFERS

Personal data collected through the EventsAir and OrgaNet software systems that is required to administrate the ILS Conferences, Meetings, and Lifesaving Sport events is not normally transferred outside the EU, except when the event is hosted outside the EU:

Organisation	Purpose	Transfer safeguards
Host of the Conferences or Meeting if it is hosted outside the EU	To enable the ILS and host organisation to successfully deliver the conference	<p>Where the host country is outside the EU, the ILS has ensured that the host will:</p> <ul style="list-style-type: none"> <li>store all personal data transferred securely in accordance with the appropriate data protection regulations</li> <li>only use the data for the purpose for which it has been collected and transferred</li> </ul> <p>The details of the host organisation for each conference or meeting are shown on the ILS Website: <a href="https://www.ilsf.org/">https://www.ilsf.org/</a></p>
Host of the Lifesaving Sport Event if it is hosted outside the EU	To enable the ILS and host organisation to successfully deliver the Lifesaving World Championships	<p>Where the host country is outside the EU, the ILS has ensured that the host will:</p> <ul style="list-style-type: none"> <li>store all personal data transferred securely in accordance with the appropriate data protection regulations</li> <li>only use the data for the purpose for which it has been collected and transferred</li> </ul>

Organisation	Purpose	Transfer safeguards
		The details of the host organisation for each Lifesaving Sport event are shown on the ILS Website: <a href="https://www.ilsf.org/lifesaving-sport/lwc">https://www.ilsf.org/lifesaving-sport/lwc</a>
National Lifesaving Federations	To enable the ILS to verify that event attendees of that member federation are eligible to participate in the ILS events	Some federations are in the EU, the majority are outside the EU – however, the data transferred to each federation only concerns the members of that federation who are normally citizens of that country. Each federation is required to store all personal data transferred securely in accordance with the appropriate data protection regulations, and not use the data for any other purpose for which it has been collected and transferred.

It is necessary for the ILS, in order to effectively manage its events, to transfer appropriate personal data to the host organisation to enable it to successfully deliver its performance obligations under the hosting contract it has concluded with the ILS.

The transfer of personal data in these circumstances is in the interests of all the participants to ensure that they are correctly registered to participate in the event, are eligible to participate and can receive the necessary information specific to the particular event.

When appropriate, including when the data is transferred outside the EU, the ILS seeks the explicit consent from those whose data is collected to ensure that the transfer of their personal data complies with the relevant Articles of the General Data Protection Regulations.

## 7. SECURE STORAGE OF DATA

All personal data held within the ILS is stored in a secure environment that meets the appropriate data protection regulations

## 8. YOUR RIGHTS

You have the following rights concerning your personal data:

Right	What this means
Right of access	You have the right to obtain confirmation from the ILS as to whether or not personal data concerning you are being processed, and where that is the case, access to that personal data
Right to rectification	You have the right to oblige the ILS to rectify inaccurate personal data concerning you. Taking into account the circumstances of the processing, you have the right to have incomplete personal data completed by providing a supplementary statement
Right to erasure (right to be forgotten)	You have the right (under certain circumstances, but not all) to oblige the ILS to erase personal data concerning you – where erasure is not possible, it may be possible in some circumstances to anonymise your data, but this will depend on the circumstances of the processing

Right	What this means
Right to restriction of processing	You have the right (under certain circumstances, but not all) to oblige the ILS to restrict processing of your personal data. For example, you may request this if you are contesting the accuracy of the personal data held about you
Right to data portability	You have the right (under certain circumstances, but not all) to oblige the ILS to provide you with the personal data about you which you have provided to the ILS in a structured, commonly used and machine-readable format.  You also have the right to oblige the ILS to transmit those data to another data controller
Right to withdraw consent	If the lawful basis for processing is consent, you have the right to withdraw that consent which you can exercise where appropriate
Right to object	Where your personal data are processed for direct marketing purposes, you have the right to object at any time to processing of your personal data for this purpose.  Where your personal data are processed for other purposes, if the ILS, as the data controller, has a compelling legitimate interest to continue processing the data, it may not be possible to uphold that objection
Rights in relation to automated decision making and profiling	The ILS does not perform any automated decision-making based on personal data that produces legal effects or similarly significantly affects you

## 9. DATA PROTECTION ENQUIRIES

For the purposes of the General Data Protection Regulations please address all enquiries to:

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