



INTERNATIONAL LIFE SAVING FEDERATION

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To: Event Organisers
Host Cities
ILS Full Member Organisations

Cc: Members of the ILS Board of Directors

Subject: Invitation to bid for the rights to host the 2028 (and/or 2030) Lifesaving World Championships

Leuven, 23 January 2022

Dear,

The Lifesaving World Championship (LWC) is the most important competitive event on the calendar of the International Life Saving Federation (ILS). The LWC must satisfy many requirements, most significantly the needs of the ILS members and the goals of the organisation.

The ILS Board of Directors is seeking bids to host the 2028 (and/or 2030) Lifesaving World Championships (abbreviated "LWC 2028"). The ILS is determined to ensure a professional and transparent system in selecting future hosts of the World Championships. The process is as follows:

Bidding/Hosting Organisation

The Bidding/Hosting Organisation shall be:

- A National Lifesaving Federation that is a Full Member Federation/Organisation of ILS, or
- A Host City/Group/Agency/Organisation, preferably in co-operation with an ILS Full Member.

Bid Timing for the 2028 Lifesaving World Championships

Date	What
Before 01 March 2022	ILS formal call for Bids for the LWC 2028. The bidding documents are mailed to all ILS Member Organisations and to any interested Host City/Group/Agency and are made available on the ILS web site.
15 June 2023	Bids for LWC 2028 close. Each bidding organisation must provide before the closing date the following:

	<ul style="list-style-type: none"> • An official letter from the bidding organisation confirming its candidacy. • The Bid Form and Budget Form and all requested annexes duly completed and signed by two authorised signing officers of the bidding organisation. • The payment of a non-refundable 8,000 Euro bid evaluation fee before the deadline of 15 June 2023. This fee will cover the cost for accommodation, meals and local transportation of the Bid Evaluation Committee and will support the administration cost of the site visit and the bid evaluation process. Payment by money transfer to the ILS bank account: Bank name: BNP Paribas Fortis Bank address: Vital Decosterstraat 42, 3000 Leuven, Belgium IBAN: BE91 0012 4219 9376 BIC: GEBABEBB • A commitment to cost-share, with other Bidders, the airfares for the Bid Evaluation Committee travel (in economy class). <p>A bid will be considered invalid if one or more of the above listed requirements requests are not fulfilled before the set deadline.</p> <p>Relevant attachments that support the Bid can be mailed later.</p>
From 15 June to 15 July 2023	<p>The ILS Event Management Committee:</p> <ul style="list-style-type: none"> • Scrutinises the bid documents that were received to check their validity. If some clarifications are needed, the Bidders will be informed. • Composes the Bid Evaluation Committee that will consist of a minimum of three people who can be present at all bid evaluations. • Defines, with the Bidders, the Bid inspection dates.
From 15 July to 15 September 2023	<p>The Bid Evaluation Committee will do the bid inspection, which will include:</p> <ul style="list-style-type: none"> • Site visits of the competition, alternative and training pools, the competition and alternative beach, the briefing and meeting sites, the accommodation venues for delegates, technical officials, team officials and competitors, etc. • Formal bid presentation: the Bidding Organisation must make a formal bid presentation during the site visit. • During the bid inspection, written feedback will be given directly to the bidder on areas of strength and weakness, and areas where deficiencies are present and where improvements are expected to be made (i.e. unsuitable pool, insufficient meeting space, etc.). • Written confirmation of potential remedial actions is required prior to the departure of the Bid Evaluation Committee. After the Bid Evaluation Committee has left the venue no further communication with the Bidder will be made. <p>Each inspection visit will take at least 2 days, not including the arrival and departure days.</p>
From 15 August to 15 September 2023	<p>The Bid Evaluation Committee will evaluate the bids and issue a report to the ILS Event Management Committee.</p>
September 2023	<p>The ILS Event Management Committee will evaluate the Report of the Bid Evaluation Committee and issue recommendations to the ILS Board of Directors.</p>
October 2023	<p>The Board will receive the Report of the ILS Event Management Committee and its recommendations. The Board of Directors will, by</p>

	<p>secret ballot, vote on the recommendations. After the Board of Directors' decision an announcement of the successful Bid will be done. The successful Bidder will be formally informed in writing and so will the unsuccessful Bidders, with feedback from the Event Management Committee.</p> <p>Notes:</p> <ul style="list-style-type: none"> • No presentations by the Bidding Organisations will take place to the Sports Commission or the Board of Directors prior to the selection vote on the candidatures. • Feedback will be provided to those who are unsuccessful by the ILS Event Management Committee Chair.
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The proposed timing for the proposed LWC should avoid the coincident with other major or important ILS events and other world-wide events.

Bidding Documents

The bidding documents are as follows:

- Document 1 – Criteria: This document describes the general criteria of the ILS Lifesaving World Championships (see APPENDIX 1).
- Document 2 – Bid Form: This document is the official Bid Application Form that has to be filled in and returned to the ILS Headquarters before the deadline of 15/06/2023 (see APPENDIX 2).
- Document 3 – Budget Form: The draft budget that has to accompany the Bid Form (see APPENDIX 3).
- Document 4 – Conduct: This document describes the rules of conduct during the bidding period (see APPENDIX 4).
- Document 5 – Evaluation: This document gives an overview of all criteria that will be evaluated (see APPENDIX 5).
- Document 6A – Agreement: This document is the agreement that the host organisation will be asked to sign upon selection as the host for the 2028 Lifesaving World Championships (see APPENDIX 6).
- Document 6B: - Events: This document gives you an overview of the events (see APPENDIX 6B)
- Document 6C – Milestones: This document lists the key milestones to be met by the host organisation (see APPENDIX 6C)
- Document 6D – Programme: Here you find the draft programme of the LWC 2028 (see APPENDIX 6D)

Should you have more questions, please do not hesitate to contact the ILS headquarters.

Best regards,



Graham Ford AM
 ILS President
 Chair of the ILS Event Management Committee



Dr Harald Vervaecke PhD
 ILS Secretary General